

**U.S. DEPARTMENT OF ENERGY
AND
NATIONAL NUCLEAR SECURITY ADMINISTRATION (NNSA)**
Leading People
Administered by the USDA Graduate School

Program Overview:	<p>The Graduate School, USDA Leadership Development Program offers four Senior Executive Service (SES) development seminars designed to help you position yourself for selection into the SES. Each seminar reflects different key components of OPM's Executive Core Qualification (ECQ) Competencies. Leading People is one of the four seminars offered.</p> <p>At its core, successful leadership is about leading and motivating people. The Leading People seminar is a highly interactive three-day seminar. You participate in a broad variety of proven leadership training activities and increase your awareness of leadership competencies such as team building, conflict management and leveraging diversity. The seminar addresses the following ECQ leadership competencies: Conflict Management, Leveraging Diversity, Integrity/Honesty, Human Resources Management and Team Building, as well as the following ECQs: Business Acumen, Leading Change and Results-Driven.</p>
Objectives:	<ul style="list-style-type: none"> • Apply the principles of effective teamwork to complex business issues • Resolve conflict by applying a variety of conflict management styles • Leverage diversity and foster inclusion in the workplace • Describe the relevant human capital management issues facing federal executives
Audience:	The seminar is open to current members of the SES seeking additional or refresher training in various executive competencies, individuals participating in agency Candidate Development Programs, and those at the GS-14 and GS-15 levels seeking to enhance their qualifications for entrance into the SES.
Cost:	Tuition is \$1395.00 and is the responsibility of the participant's organization, as are travel and per diem expenses. Travel costs will vary based on the participant's physical location. Seminar location is in the Washington, DC area.
Program Cycle:	A 3-day program that runs December 3-5, 2008 .
Nomination Procedure:	<p>Step 1: For those organizations currently using the Corporate Human Resource Information System (CHRIS) training workflow, please use workflow to submit your request for training enrollment in Course #001574, Session #0003. For those organizations not currently using the training workflow process, please follow your existing interoffice registration process. Step 2: When the training request is approved, complete a nomination package; it must include a completed USDA program application form (click date above), and a training request form (SF182). Each package must be coordinated through his or her training liaison/coordinator. Step 3: Submit nomination materials to Sandra Merrill, Career Development Specialist, HC-21 via email, Sandra.merrill@hq.doe.gov or fax (505) 245-2113.</p> <p>The NNSA nomination process will not apply; NNSA employees need to submit their training request through CHRIS Training Workflow for supervisory approval.</p>
Points of Contact:	Sandra Merrill, Career Development Specialist, (505) 245-2112 or sandra.merrill@hq.doe.gov ; or Karen Lerma, Corporate Training Officer, Office of Human Capital Management Innovations and Solutions, Enterprise Training Services, (202) 631-9940 or Karen.lerma@hq.doe.gov .
Nomination Due Date:	Due by October 24, 2008
Additional Information:	More detailed information on the program is available on the Graduate School USDA Website www.grad.usda.gov , under "Course and Program Information," then "Leadership Development Programs", then "Senior Executive Service Development Seminars."